

ANNUAL REPORT

2020



Town of Schleswig 2020 Annual Report

Presented herein are annual reports for the Town of Schleswig, Cedar Lake Sanitary District, Wilke Lake Sanitary District, Rockville Millpond District and Millhome Dam District.

Town Officials

Town Chairman	Joe Meyer	920-894-2504	jmmeyer@tcei.com
First Supervisor	Richard Glomski	920-894-2530	richardglomski10@frontier.com
Second Supervisor	Jonathan Neils	920-279-8255	jneils03@gmail.com
Clerk	Deb Hoepfner	920-918-1956	townofschleswig@yahoo.com
Treasurer	Laurel Vondrachek	920-894-3945	garyv@tcei.com
Constable	Ken Schuler	920-629-6500	trawlers@trawlersmidwest.com
Assessor	Mike Denor	920-468-9698	800-236-1638
Judge	Dean Dietrich	920-894-2211	

Recycling Center

The Recycling Center is open Saturdays from 9:00 AM to 4:00 PM year round. The Recycling Center is also open on Wednesday's from 1:00 PM to 4:00 PM the first Wednesday in June through the last Wednesday in September.

Building Permits

To obtain a building permit, please contact Richard Glomski at 920-894-2530.

Burning Permits

To obtain a burning permit, please contact the Town Chairman or either Town Supervisor.

Dog License Information

All dogs over 5 months of age must have their Rabies vaccine and be licensed. Fees for unneutered males and females are \$10.00. Fees for neutered males and females are \$5.00. Send the license fee, Certificate of Rabies vaccination, and self-addressed stamped envelope to Laurel Vondrachek, 12912 Hwy 67, Kiel WI 53042.

Regular Monthly Board Meetings

Regular monthly board meetings are held the second Thursday of each month at 7:00 PM at Schleswig Town Hall. The Schleswig Town Hall is located at 21935 Rockville Road. All residents are welcome to attend.

For more information, visit www.townofschleswig.com

Town of Schleswig 2020 Annual Report

	2018	2019	2020
Equalized Value	235,269,700	254,921,400	252,286,800
Assessed Value	229,465,700	231,568,600	233,779,500

Capital Improvement Fund

	2018	2019	2020
Beginning Balance	45,346	87,102	113,444
Transfer from General Fund	25,000	25,000	25,000
Disbursements	0	0	0
Receipts	16,000	0	0
Interest	756	1,342	888
Year End Balance	87,102	113,444	139,332

Equipment Fund

	2018	2019	2020
Beginning Balance	74,894	82,322	97,332
Transfer from General Fund	25,000	25,000	25,000
Equipment Purchases	18,500	11,200	0
Equipment sales	0	0	0
Interest	927	1,210	734
Year End Balance	82,322	97,332	123,066

W-2 Wages Paid

	2018	2019	2020
Richard Glomski	5,515	5,633	5,293
Joe Meyer	6,298	6,742	6,321
Jonathan Neils	4,010	3,838	3,813
Laurel Vondrachek	8,309	8,194	9,136
Deb Hoepfner	12,645	12,927	13,075
Ken Schuler	4,215	4,317	5,541

Revenues

	2018 Actual	2019 Actual	2020 Actual	2020 Budget
Taxes				
General property taxes	344,030	347,803	351,050	351,050
Mobile Home Fees	2,736	3,251	2,099	3,300
Special Charges	4,752	10,751	10,431	-
Ag Usee - Value Penalties	-	398	406	
Intergovernmental Revenues				
State Shared Taxes	28,577	28,577	28,351	28,568
Utility Aid			222	
Fire Insurance Tax	8,187	8,954	9,541	8,200
State Exempt Computer Aid	52	53	53	53
Highway Aid	134,310	134,310	147,746	147,746
State Recycling Grant	4,120	4,630	4,622	4,100
In Lieu Tax, Conservation Land	173	173	174	670
Forest Crop Land	280	280	282	300
Bridge Aids-County	2,650	-	1,012	1,012
Personal Property Aid	-	634	634	634
Other	500	500	-	-
Licenses & Permits				
Business & Occupational				
Licenses	1,860	2,400	1,710	2,000
Dog License	4,669	4,322	4,661	3,500
Building Permits	7,030	9,840	5,735	6,500
Public Charges for Services				
General Governmental Fees	506	382	550	300
Landfill Charges	22,164	22,923	26,130	17,000
Sale of Highway Equipment	-	-	-	-
Miscellaneous Income				
Interest	5,149	6,717	4,293	3,500
Rent	1,095	1,155	780	1,000
Fines	3,134	496	1,125	500
Sale of property	-	7,850	-	-
COVID Grants			9,182	
Transfer from other funds			33,699	40,000
Total Revenue:	575,974	596,399	644,488	619,933

Expenditures

	2018 Actual	2019 Actual	2020 Actual	2020 Budget
Town Board Wages	16,876	16,844	15,761	18,050
Town Board Other	7,634	8,283	7,098	7,000
Clerk	13,564	13,851	14,061	14,600
Clerk Other	2,275	2,537	2,029	2,500
Treasurer Wages	8,537	8,758	8,974	9,000
Treasurer Other	5,689	3,852	1,871	2,500
Election Wages	2,841	723	3,923	3,375
Election Other	2,208	1,411	10,108	2,200
Building Inspector	5,742	7,215	4,110	4,500
Assessor	13,673	13,501	14,187	13,820
Legal	1,447	334	-	-
Accounting	2,980	2,960	3,725	3,500

Expenditures - continued

	2018 Actual	2019 Actual	2020 Actual	2020 Budget
Highway				
Bridge Repair	1,310	8,344	10,951	9,000
Road Signs and Markings	6,778	5,856	6,160	5,500
Maint. & Construction	215,945	140,640	148,702	153,074
Snow & Ice Control	11,590	19,361	18,895	16,000
Machinery Repair & Maint	16,944	43,919	25,225	27,000
Shop & Equipment	1,434	8,865	1,569	3,500
Wages				
Maintenance	27,554	23,509	26,647	27,000
Snow & Ice Control	11,252	21,482	11,162	15,000
Machinery Repair & Maint	21,483	16,410	12,912	20,000
Landfill				
Wages	-	-	-	400
Other	35,643	43,580	60,427	42,600
Recycling				
Wages	9,098	9,453	9,197	9,000
Other	2,592	2,079	1,964	2,500
Municipal Buildings				
Utilities	12,871	21,781	26,304	8,000
Other	-	-	-	-
Fire Protection/Ambulance/EMS				
Equipment	2,110	5,852	60,245	62,500
City of Kiel	20,232	20,665	21,584	21,114
Fuel, Maintenance & Dues	9,680	9,033	8,323	9,700
Ambulance & EMS	6,429	6,562	8,280	6,700

Expenditures - continued

	2018 Actual	2019 Actual	2020 Actual	2020 Budget
Other payments				
Dog licenses	2,135	2,127	2,157	2,100
Constable/Municipal Court	5,981	6,714	7,802	6,150
Planning & Development	1,638	567	575	600
Dam Maintenance	9,000	9,256	9,306	9,150
Cedar Lake Sanitary District	5,000	5,000	5,000	5,000
Wike Lake Sanitary District	5,000	5,000	5,000	5,000
Property & Liability Insurance	18,908	21,023	20,254	22,300
Equipment Outlay	-	-	-	-
 Total Expenditures Before Transfers	 544,073	 537,347	 594,488	 569,933
 Transfer to Capital Improvement Fund	 25,000	 25,000	 25,000	 25,000
Transfer to Equipment Fund	25,000	25,000	25,000	25,000
 Total Expenditures	 594,073	 587,347	 644,488	 619,933

Balance Sheet - Year End December 31, 2020

Assets	2019	2020
Cash - operating	2,625	4,854
Cash - tax accounts	1,825,279	1,889,411
Cash - mobile home account	4,045	2,530
Cash - capital improvements	113,444	139,332
Cash - equipment	97,332	123,066
Advance - Millhome Dam Lake District	75	75
Accounts receivable - Advanced Disposal	7,500	-
Total Assets	2,050,300	2,159,268
 Liabilities & Fund Balance		
Accounts payable	40,682	36,731
Advance tax collections	1,725,778	1,822,396
	1,766,460	1,859,127
Fund Balance	283,840	300,141
Total Liabilities & Fund Balance	2,050,300	2,159,268

Schleswig Recycling Center

Located at 16326 Little Elkhart Lake Road,
with the entrance just south of Highway 57.

Hours: Saturday 9 a.m. to 4 p.m.

(If a legal holiday, center will be open on the preceding Friday.)

Supplementary Summer Hours:

Center will be open Wednesday afternoons 1:00 to 4:00 p.m.

Beginning the first Wednesday in June through the last Wednesday in September

Individuals will purchase from the Town at the Recycling Center:

30-gallon size plastic bags, 5 to a pack @ \$1.00
each for a total of

\$5 per pack

Bags are yellow plastic with the township name
imprinted on them. All non-recyclables must be
put into these bags and the bags deposited into
the compactor at the center and these materials
will be landfilled. No other bags will be
accepted.

4. Waste oil.
5. Mixed glass containers (NO window glass), plastic, and tin.
6. Foam polystyrene packing (At the present time put into the bags for landfilling).
7. All large metal items may be placed into the large metal dumpster.
8. Tires will be accepted for an extra charge based on size.

Other items accepted into the compactor are the following with the respective fees:*

- Small chairs - \$3 to \$5
- Large recliners - \$8
Cut in half or will not be accepted
- Sofa Sleepers - \$10
Spring unit removed
- Television - \$25
- Television (newer plasma, LCD or LED) --\$10
- Computer Monitor -- \$25

**Prices subject to change*

Small amounts of demolition rubble will be accepted.

Ashes not in purchased yellow bags will not be accepted. Individuals causing a fire by placing hot ashes into compactor will be charged a minimum of \$500 for damages.

The following items will be accepted at the center for recycling and composting:

1. Yard waste, grass clippings, garden greens, brush under 3".
2. Magazines, newsprint, office paper, corrugated paper (bundled and tied).
3. Aluminum containers.

No large metal drums with something in them.

The following items are banned from landfills
and will not be accepted at the recycling center:

1. Lead acid batteries (Trade in where the new batteries are purchased or dispose of at your local salvage yard).
2. Refrigerators, dehumidifiers, air conditioners, freezers, LP tanks (Dispose of at your local salvage yard).

In the future when the recycling laws change, this information may change to comply.

Failure to comply with the regulations now in force or to comply with the Center Supervisor will definitely result in the loss of dumping privileges.

First violation is a written notice. Second violation in a calendar year results in a \$100.00 fine. Third violation in a calendar year results in a \$300.00 fine.

Only with your cooperation can this recycling system work for the betterment of our society.

Fire Fighting Equipment Owned by Town of Schleswig

1/3 ownership of 2018 Pierce Quantum Pumper (jointly owned with City of Kiel)
2001 International Fire Truck with 3,500 gal Newton Tank
1993 Pierce fire truck with 1,250 gpm pump
3 Radios, 8 air packs

Road Equipment Owned by Town of Schleswig

2013 IHC Model 7400 truck, 6 yard dump body, 11 ft reversible plow, side wing, Sander, 2 way radio

2004 Chevrolet Silverado 1/2 ton pickup, 2 way radio

2002 Freightliner FL80 truck, 6 yard dump body, 11 ft reversible plow, side wing, sander, 2 way radio

2000 John Deere 6110 tractor, loader, 8 ft flail mower, 6 ft rotary mower, 6 ft broom, 8 ft rear blade, post hole digger, backhoe, snow blower

1999 IHC Model 2554 truck, 6 yard dump body, 11 ft reversible plow, side wing, sander, 2 way radio

1990 Caterpillar 140G grader, V plow, side wing, 2 way radio

1983 Oshkosh P-2330 truck, 14 ft one way plow, V plow, side wing, 2 way radio

Miscellaneous Equipment Owned by Town of Schleswig

2019 Kohler Generator
2018 Alamo Flail Mower
1989 225 amp Lincoln welder/generator
100 gal FMC weed sprayer
Truck mounted conveyor belt
Dixon zero turn mower
MB Broom with attachments
Bradco backhoe attachment
Rosco roller
Miscellaneous shop equipment

FINANCIAL STATEMENT
Sanitary District No.1
CEDAR LAKE
January 1, 2020 to December 31, 2020

Balance on Hand, First National Bank, Kiel 1-1-20

CD's	\$ 29,660.10
Checking Account	\$ 13,794.03
Savings Account	\$ 10,578.44
TOTAL	\$ 54,032.57

RECEIPTS

2020 Tax Levy	\$ 20,650.00
Town of Schleswig Harvester Contribution	\$ 5,000.00
Cleveland Bank Reimbursement on Overpayment	\$ 4.06
Interest on Savings	\$ 39.48
TOTAL	\$ 25,693.54

TOTAL RECEIPTS PLUS BALANCE ON HAND **\$ 79,726.11**

DISBURSEMENTS

Insurance Workers Comp	\$ 1,788.33
Electricity	\$ 568.73
Meetings, Mileage, and Legal Notices	\$ 1,500.00
Water Quality	\$ 294.00
Administrative, Information, Mailings, Mileage, Notices	\$ 564.14
Muskrat Control	\$ 200.00
Cutter Labor	\$ 5,021.00
Weed Removal Labor	\$ 1,030.00
Accounting Fees	\$ 100.00
Harvester, Conveyor and Truck Repair	\$ 4,353.07
Harvester Debt Payment	\$ 5,350.00
Invasives Control	\$ 4,232.30
MISC: Harvester Debt Prepayment	\$ 5,000.00
MISC: DNR Water Use Fee, Harvesting Permit	\$ 1,732.23
TOTAL DISBURSEMENTS	\$ 31,733.80

Excess Receipts Plus Balance on Hand Less Total Disbursements **\$ 47,992.31**

Balance on Hand, First National Bank, Kiel, 12-31-20

CD's mature 11/2019 renewed with interest, mature 4/21/21 @ 2% APR	\$ 29,660.10
Checking Account	\$ 7,714.29
Savings Account	\$ 10,617.92
Total Balance on Hand	\$ 47,992.31

STATEMENT OF INDEBTEDNESS: NONE

<u>Earmarks-Allocations 1/1/2021</u>	
Pump Earmark	\$ 17,000
Conservation Earmark	\$ 3,000
Grants and Lake Studies	\$ 2,000
Truck Earmark	\$ 7,500
General Contingency Earmark	\$ 18,492
Total Earmarks	\$ 47,992

Town of Schleswig Sanitary District #2- Wilke Lake

Financial Statement

January 1, 2020 to November 12, 2020

Nov 23, 2020

Assets

Current Assets

Checking/Savings

Checking 1 26,994.41

Savings 1 2,092.65

Est Expense Year End (361.52)

Total Checking/Savings **\$ 28,725.54**

Income

2020 Operating Funds

DNR Grant 12,562.00

Donation (Town) 5,000.00

Lottery Settlement 859.37

Savings Interest 0.47

Tax Levy 29,250.00

Total Operating Funds **47,671.84**

Total Income \$ 47,671.84

Expense

Accounts Payable

	2021 Budget	2020 Actual to Date	2020 Budget	2019 Actual	2019 Budget
Board Per Diem	1,050.00	900.00	900.00	850.00	900.00
Electric Bill	425.00	441.48	300.00	348.14	300.00
Equipment Fuel	900.00	1,030.16	500.00	444.07	900.00
Equipment Maint.	1,000.00	3,823.61	600.00	210.62	500.00
Legal Fees	-	1,471.00	-	-	-
Bank Fees	-	36.00	-	24.00	-
Insurance	1,425.00	1,419.97	1,200.00	1,679.55	1,200.00
Miscellaneous	500.00	751.32	-	-	200.00
Office Supplies	200.00	106.52	200.00	554.21	100.00
Study of Prof Svcs	4,000.00	17,039.71	8,000.00	1,471.00	3,000.00
Loan-Weed Cutter	4,100.00	4,100.00	4,400.00	4,400.00	4,400.00
Weed Cutting	7,500.00	6,951.64	4,000.00	1,544.00	3,000.00
Loan-Property	7,150.00	7,150.00	7,150.00	7,150.00	7,150.00
Property Improvements	-	-	-	256.25	2,000.00
Truck Replacement	2,000.00	-	2,000.00	-	5,000.00
Total Accounts Payable	30,250.00	45,221.41	29,250.00	18,931.84	28,650.00
Total Expense	\$ 30,250.00	\$ 45,221.41	\$ 29,250.00	\$ 18,931.84	\$ 28,650.00

ROCKVILLE MILLPOND MANAGEMENT DISTRICT **INCOME STATEMENT 2020**

As of October 20, 2020:

Assets:

Savings Account - 1-1-2020	\$ 15,992.55
Deposits:	
Interest	\$ 19.72
Total Savings Account—10/20/20	\$ 16,012.27
Checking Account - 1-1-2020	\$ 844.66
Deposits:	
Tax Settlement Town of Schleswig	\$ 686.34
Tax Settlement City of Kiel	\$ 867.08
Lottery Credit	\$ 59.39
Tax Settlement Mantowoc Co.	\$ 492.66
Total Checking Account—10/20/20	\$ 2,950.13
Withdrawals anticipated for 2020:	
Dam Maintenance	\$ 100.00
Secretarial Fee	\$ 100.00
Total Expenses:	\$ 200.00
Total Checking Account: 12-31-2020	\$ 2,750.13
Total Assets: 12-31-2020	\$ 18,762.40
Liabilities: None at this time	\$ -

**MILLHOME DAM LAKE DISTRICT
INCOME STATEMENT 2019**

As of December 31, 2020:

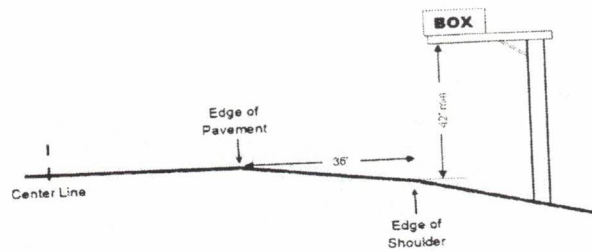
Savings Account - 1-1-2020	\$ 25,090.28
Deposits:	
Deposits	\$ 500.00
Interest Earned 2020	\$ 8.80
Transfer to Checking	\$ (13,700.00)
Total Savings Account—12/31/20	\$ 11,899.08
Checking Account - 1-1-2020	\$ 113.66
Deposits:	
Income	\$ 32,500.00
Transfer from Savings	\$ 13,700.00
Total Deposits:	\$ 46,200.00
Withdrawals:	
Public Land Loan	\$ 25,991.22
Strategic Municipal Service	\$ 20,119.00
Drexel	\$ 67.66
Total Expenses:	\$ 46,177.88
Total Checking Account: 12-31-2020	\$ 135.78
Total Assets: 12-31-2020	\$ 12,034.86
Outstanding Debt as of 12/31/20:	
Board of Commissioners of Public Lands Loan	\$ 107,992.85

MAILBOXES

As mailboxes may cause problems during the snow removal process, the following policy has been adopted by the Town Board;

The front of the box should be 36" from the blacktop edge of road. Backfilling around mailboxes on new construction will be the responsibility of the resident.

The following illustrates the approved installation.



MATERIALS LEFT ON HIGHWAY (INCLUDING SNOW)

Under State Statute 86.01 - Materials left on Highway:

PENALTY - "It shall be unlawful for any person to leave any materials (including snow) on the travelled portion of any highway."

If in violation of the above State Statute (86.01), a citation and fine will be issued by the Town of Schleswig for \$100.00 per each citation issued.