

# ANNUAL REPORT

## 2018



# Town of Schleswig 2018 Annual Report

Presented herein are annual reports for the Town of Schleswig, Cedar Lake Sanitary District, Wilke Lake Sanitary District, Rockville Millpond District and Millhome Dam District. Please review the information presented and attend the Annual Town Meeting on Tuesday April 16, 2019 at 7:00 PM. A free luncheon and a great opportunity to visit with your neighbors and elected officials awaits you!

## Town Officials

Town Chairman	Joe Meyer	920-894-2504	jmmeyer@tcei.com
First Supervisor	Richard Glomski	920-894-2530	richardglomski10@frontier.com
Second Supervisor	Jonathan Neils	920-279-8255	jneils03@gmail.com
Clerk	Deb Hoepfner	920-918-1956	townofschleswig@yahoo.com
Treasurer	Laurel Vondrachek	920-894-3945	garyv@tcei.com
Constable	Ken Schuler	920-629-6500	trawlers@trawlersmidwest.com
Assessor	Mike Denor	920-468-9698	800-236-1638
Judge	Dean Dietrich	920-894-2211	

## Recycling Center

The Recycling Center is open Saturdays from 9:00 AM to 4:00 PM year round. The Recycling Center is also open on Wednesday's from 1:00 PM to 4:00 PM the first Wednesday in June through the last Wednesday in September.

## Building Permits

To obtain a building permit, please contact Richard Glomski at 920-894-2530.

## Burning Permits

To obtain a burning permit, please contact the Town Chairman or either Town Supervisor.

## Dog License Information

All dogs over 5 months of age must have their Rabies vaccine and be licensed. Fees for unneutered males and females are \$10.00. Fees for neutered males and females are \$5.00. Send the license fee, Certificate of Rabies vaccination, and self-addressed stamped envelope to Laurel Vondrachek, 12912 Hwy 67, Kiel WI 53042.

## Regular Monthly Board Meetings

Regular monthly board meetings are held the second Thursday of each month at 7:00 PM at Schleswig Town Hall. The Schleswig Town Hall is located at 21935 Rockville Road. All residents are welcome to attend.

For more information, visit [www.townofschleswig.com](http://www.townofschleswig.com)

# Town of Schleswig 2018 Annual Report

	2016	2017	2018
Equalized Value	228,467,300	225,894,400	235,269,700
Assessed Value	225,675,100	227,027,500	229,465,700

## Capital Improvement Fund

	2016	2017	2018
Beginning Balance	155,485	20,184	45,346
Transfer from General Fund	25,000	25,000	25,000
Disbursements	161,000	0	0
Receipts	0	0	16,000
Interest	699	162	756
Year End Balance	20,184	45,346	87,102

## Equipment Fund

	2016	2017	2018
Beginning Balance	78,238	49,554	74,894
Transfer from General Fund	25,000	25,000	25,000
Equipment Purchases	54,105	0	18,500
Equipment sales	0	0	0
Interest	421	340	927
Year End Balance	49,554	74,894	82,322

## W-2 Wages Paid

	2016	2017	2018
Richard Glomski	5,315	5,412	5,515
Joe Meyer	6,185	6,385	6,298
Jonathan Neils	4,155	3,733	4,010
Kristy Koenig	3,647	0	0
Laurel Vondrachek	7,788	7,412	8,309
Richard Shannon	710	0	0
Deb Hoepfner	9,637	11,490	12,645
Ken Schuler	2,190	3,835	4,215

## Revenues

	2016 Actual	2017 Actual	2018 Actual	2019 Budget
<b>Taxes</b>				
General property taxes	339,681	340,826	344,030	347,803
Mobile Home Fees	3,203	2,688	2,736	3,300
Special Charges	-	1,822	4,752	-
<b>Intergovernmental Revenues</b>				
State Shared Taxes	28,582	28,580	28,577	28,568
Fire Insurance Tax	7,991	8,698	8,187	8,200
State Exempt Computer Aid	65	51	52	53
Highway Aid	123,796	123,796	134,310	134,310
State Recycling Grant	4,416	4,110	4,120	4,100
In Lieu Tax, Conservation Land	173	173	173	670
Forest Crop Land	4,047	3,562	280	300
Bridge Aids-County	1,694	194	2,650	310
Other	-	1,525	500	-
<b>Licenses &amp; Permits</b>				
Business & Occupational Licenses	2,439	2,906	1,860	1,700
Dog License	4,546	4,109	4,669	3,500
Building Permits	10,670	13,891	7,030	5,500
<b>Public Charges for Services</b>				
General Governmental Fees	778	658	506	500
Landfill Charges	17,908	19,907	22,164	15,000
Sale of Highway Equipment	-	-	-	-
Highway Maintenance	-	-	-	-
<b>Miscellaneous Income</b>				
Patronage Dividends	-	-	-	-
Interest	2,394	2,250	5,149	3,500
Rent	1,255	1,020	1,095	700
Fines	-	2,055	3,134	800
Use Value Penalty	2,528	-	-	-
-	-	-	-	-
<b>Total Revenue:</b>	<b>556,166</b>	<b>562,821</b>	<b>575,974</b>	<b>558,814</b>

## Expenditures

	2016 Actual	2017 Actual	2018 Actual	2019 Budget
Town Board Wages	17,003	16,927	16,876	18,050
Town Board Other	8,298	8,462	7,634	7,000
Clerk	14,251	12,387	13,564	14,000
Clerk Other	2,655	2,362	2,275	2,500
Treasurer Wages	7,745	7,950	8,537	8,650
Treasurer Other	2,475	3,436	5,689	2,500
Election Wages	3,185	874	2,841	1,550
Election Other	1,521	1,311	2,208	1,400
Building Inspector	10,495	7,187	5,742	3,500
Assessor	19,365	13,443	13,673	14,000
Legal	1,644	6,330	1,447	6,000

## Expenditures - continued

	2016 Actual	2017 Actual	2018 Actual	2019 Budget
Highway				
Bridge Repair	2,391	3,610	1,310	9,000
Road Signs and Markings	9,888	5,236	6,778	5,000
Maint. & Construction	176,738	122,283	215,945	161,714
Snow & Ice Control	10,158	16,200	11,590	13,000
Machinery Repair & Maint	32,253	18,178	16,944	25,000
Fuel, Oil & Grease	-	-	-	-
Shop & Equipment	1,782	1,966	1,434	2,000
Wages				
Maintenance	24,469	23,920	27,554	27,000
Snow & Ice Control	13,012	10,938	11,252	13,000
Machinery Repair & Maint	22,750	27,773	21,483	22,000
Landfill				
Wages	57	-	-	800
Other	34,928	37,142	35,643	35,000
Recycling				
Wages	8,731	8,577	9,098	2,500
Other	2,615	333	2,592	9,000
Municipal Buildings				
Utilities	5,269	7,492	12,871	8,000
Other	-	-	-	-
Fire Protection/Ambulance/EMS				
Equipment	197,875	4,028	2,110	3,000
City of Kiel	24,850	24,522	20,232	20,700
Fuel, Maintenance & Dues	4,293	4,869	9,680	9,700
Ambulance & EMS	6,429	6,429	6,429	6,500
Other payments				
Dog licenses	2,485	2,360	2,135	2,500
Constable/Municipal Court	3,684	5,167	5,981	6,600
Planning & Development	763	749	1,638	1,500
Dam Maintenance	10,189	9,159	9,000	9,150
Cedar Lake Sanitary District	-	-	5,000	5,000
Wike Lake Sanitary District	-	-	5,000	5,000
Property & Liability Insurance	17,313	19,940	18,908	23,000
Omitted Taxes Shared	4,462	-	-	-
Equipment Outlay	-	-	-	-
<b>Total Expenditures Before Transfers</b>	<b>708,901</b>	<b>444,381</b>	<b>544,073</b>	<b>508,814</b>
Transfer to Capital Improvement Fund	25,000	25,000	25,000	25,000
Transfer to Equipment Fund	25,000	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>758,901</b>	<b>494,381</b>	<b>594,073</b>	<b>558,814</b>

**FINANCIAL STATEMENT**  
**Sanitary District No.1**  
**CEDAR LAKE**  
**January 1, 2018 to December 31, 2018**

Balance on Hand, First National Bank, Kiel 1-1-18

Checking Account	\$ 12,271.14
Savings Account	\$ 18,736.61
<b>TOTAL</b>	<b>\$ 31,007.75</b>

**RECEIPTS**

2018 Tax Levy	\$ 26,000.00
Sale of old Harvester package	\$ 64,000.00
CLIA Donation to DASH	\$ 1,000.00
Harvester payment 1 of 5 from Town	\$ 5,000.00
WDNR DASH Grant	\$ 7,500.00
Interest on Savings	\$ 124.61
<b>TOTAL</b>	<b>\$ 103,624.61</b>

**TOTAL RECEIPTS PLUS BALANCE ON HAND**

**\$ 134,632.36**

**DISBURSEMENTS**

Muskrat Control	\$ 198.00
Insurance	\$ 1,524.29
Electricity	\$ 647.73
Meetings, Mileage, and Legal Notices	\$ 1,400.00
Water Quality	\$ 169.00
Administrative, Information, Mailings, Mileage, Notices	\$ 1,203.72
Cutter Labor	\$ 1,990.00
Weed Removal Labor	\$ 685.00
Harvester, Conveyor, and Truck Repair	\$ 481.68
Harvester Debt Payment	\$ 5,350.00
DASH Weed Removal	\$ 10,000.00
MISC: Harvester Debt Prepayment	\$ 5,000.00
MISC: Prepay Harvester Loan from Old Harvester Sale	\$ 64,000.00
MISC: DNR Water Fee, Weed Treatment, Water Use Fee, Harvesting Permit	\$ 2,265.47
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 94,914.89</b>

Excess Receipts plus Balance on Hand over Disbursements

**\$ 39,717.47**

Balance on Hand, First National Bank, Kiel, 12-31-18

CD's mature 11/2019	\$ 29,000.00
Checking Account	\$ 1,856.25
Savings Account	\$ 8,861.22

Total Balance on Hand \$ 39,717.47

**STATEMENT OF INDEBTEDNESS**

**Harvester Loan @ 3.75% remaining amount 1/1/19 \$20,269.82**

Earmarks-Allocations 1/1/2019

Pump Earmark	\$	10,000
Conservation Earmark	\$	3,000
Legal Earmark	\$	2,000
Truck Earmark	\$	7,500
General Contingency Earmark	\$	17,217
<b>Total Earmarks</b>	<b>\$</b>	<b>39,717</b>

# Town of Schleswig Sanitary District #2- Wilke Lake

## Financial Statement

January 1, 2018 to December 31, 2018

**Dec 31, 2018**

### Assets

#### Current Assets

#### Checking/Savings

Checking 1                      6,906.74

Savings 1                      2,088.93

Total Checking/Savings **\$ 8,995.67**

### Income

#### Accounts Recievable

Donation (Town)              5,000.00

Savings Interest              3.20

Tax Levy                      30,900.00

Total Accts. Recievable      35,903.20

**Total Income**                      **\$ 35,903.20**

**2019 Budget    2018 Actual    2018 Budget    2017 Actual    2017 Budget**

### Expense

#### Accounts Payable

Board Per Diem	900.00	750.00	900.00	900.00	900.00
----------------	--------	--------	--------	--------	--------

Electric Bill	300.00	347.65	300.00	348.79	300.00
---------------	--------	--------	--------	--------	--------

Equipment Fuel	900.00	627.55	900.00	588.25	900.00
----------------	--------	--------	--------	--------	--------

Equipment Maint.	500.00	8,719.77	950.00	448.81	950.00
------------------	--------	----------	--------	--------	--------

Equipment Rental	-	-	-	-	-
------------------	---	---	---	---	---

Maintenance Fee	-	40.68	-	100.00	-
-----------------	---	-------	---	--------	---

Insurance	1,200.00	1,197.00	1,200.00	1,419.99	1,200.00
-----------	----------	----------	----------	----------	----------

Land Rent	200.00	200.00	700.00	700.00	700.00
-----------	--------	--------	--------	--------	--------

Office Supplies	100.00	152.31	100.00	108.75	100.00
-----------------	--------	--------	--------	--------	--------

Study of Prof Svcs	3,000.00	1,053.50	3,000.00	2,918.50	3,000.00
--------------------	----------	----------	----------	----------	----------

Loan-Weed Cutter	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
------------------	----------	----------	----------	----------	----------

Weed Cutting	3,000.00	2,965.50	4,000.00	3,454.10	4,000.00
--------------	----------	----------	----------	----------	----------

Loan-Property	7,150.00	7,150.00	7,150.00	-	-
---------------	----------	----------	----------	---	---

Property Improvements	2,000.00	3,811.09	7,300.00	3,880.12	-
-----------------------	----------	----------	----------	----------	---

Truck Replacement	5,000.00	-	-	-	-
-------------------	----------	---	---	---	---

Total Accounts Payable	<u>28,650.00</u>	<u>31,415.05</u>	<u>30,900.00</u>	<u>19,267.31</u>	<u>16,450.00</u>
------------------------	------------------	------------------	------------------	------------------	------------------

<b>Total Expense</b>	<b>\$ <u>28,650.00</u></b>	<b>\$ <u>31,415.05</u></b>	<b>\$ <u>30,900.00</u></b>	<b>\$ <u>19,267.31</u></b>	<b>\$ <u>16,450.00</u></b>
----------------------	----------------------------	----------------------------	----------------------------	----------------------------	----------------------------

**ROCKVILLE MILLPOND MANAGEMENT DISTRICT  
INCOME STATEMENT 2018**

As of October 30, 2018:

**Assets:**

Savings Account - 1-1-2018	\$ 13,568.46
Deposits:	
Tax Settlement Kiel	\$ 786.15
Tax Settlement Schleswig	\$ -
Tax Settlement Schleswig	\$ -
Tax Settlement Mantowoc Co.	\$ 467.15
<b>Total Savings Account—10/30/18</b>	<b>\$ 14,821.76</b>
Checking Account - 1-1-2018	\$ 6,135.89
Deposits:	
Tax Settlement Schleswig	\$ 617.19
Withdrawals:	
Millhome Millpond	\$ 500.00
Yearly Secretarial Fee	\$ 100.00
Meeting Ads For Year	\$ 113.68
Printing Suplies	\$ -
Total Expenses:	\$ 713.68
<b>Total Checking Account: 10-30-2018</b>	<b>\$ 6,039.40</b>
<b>Total Assets: 10-30-2018</b>	<b>\$ 20,861.16</b>
<b>Liabilities: None at this time</b>	<b>\$ -</b>



**MILLHOME DAM LAKE DISTRICT  
INCOME STATEMENT 2018**

As of Decenber 31, 2018:

Savings Account - 1-1-2018	\$ 37,342.67
Deposits:	
Deposits	\$ 54,100.00
Donation	\$ 500.00
Interest Earned 2018	\$ 23.19
Transfer to Checking	\$ (54,200.00)
<b>Total Savings Account—12/31/18</b>	<b>\$ 37,765.86</b>
Checking Account - 1-1-2018	\$ 449.88
Deposits:	
Income	\$ 48,400.00
Transfer from Savings	\$ 54,200.00
Total Deposits:	<u>\$ 102,600.00</u>
Withdrawals:	
WE Energy	\$ 168.90
Construction/Engineering Cost	\$ 20,000.00
Attornet Fees	\$ 7,803.42
Loan Payment	\$ 74,588.56
Misc. - Checks	\$ 19.12
Total Expenses:	<u>\$ 102,580.00</u>
<b>Total Checking Account: 12-31-2018</b>	<b>\$ 469.88</b>
<b>Total Assets: 12-31-2018</b>	<b>\$ 38,235.74</b>
<b>Outstanding Debt:</b>	
Board of Commissioners of Public Lands Loan	\$ 165,615.56
Engineering Fees	\$ 30,119.00

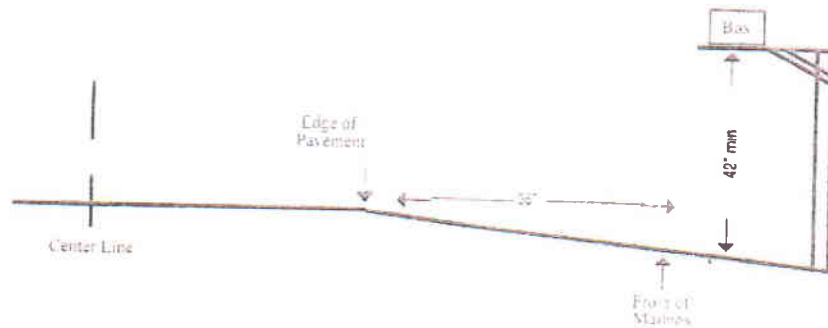
## Mailboxes

Because of mailboxes becoming a problem during snow removal, the following policy has been adopted by the Town Board.

The front of the box should be 36" from the blacktop edge.

The following installation is approved. (See illustration below.)

Backfilling around mailboxes on new construction will be the responsibility of the resident.



Under State Statutes 86.01 – Materials left on Highway: PENALTY "It shall be Unlawful for any person to leave any materials (snow) on the traveled portion Of any highway.

If this continues, the Town of Schleswig will issue a citation and fine up to \$100.00 for each citation issued.