

ANNUAL REPORT 2015



RETURN SERVICE REQUESTED

TOWN OF SCHLESWIG
18905 ROCKVILLE ROAD
KIEL, WI 53042

Town of Schleswig 2015 Annual Report

Presented herein are annual reports for the Town of Schleswig, the Cedar Lake and Wilke Lake Sanitary Districts, and the Rockville Millpond District. Please review the information presented and attend the Annual Town Meeting on Tuesday April 19, 2016 at 7 PM. A free luncheon and a great opportunity to visit with your neighbors and elected officials await you!

Town Officials

Town Chairman	Joe Meyer	894-2504	jmmeyer@tcei.com
First Supervisor	Richard Glomski	894-2530	maglomski@tcei.com
Second Supervisor	Jonathan Neils	279-8255	jneils03@gmail.com
Clerk	Kristy Koenig	207-1130	townofschleswig@yahoo.com
Treasurer	Laurel Vondrachek	894-3945	garyv@tcei.com
Constable	Richard Shannon	894-4228	
Assessor	Mike Denor	468-9698	800-236-1638
Judge	Dean Dietrich	894-2211	

Recycling Center

The Recycling Center is open Saturdays from 9 AM to 4 PM year round. The Recycling Center is also open on Wednesday's from 1 PM to 4 PM the first Wednesday in June through the last Wednesday in September.

Building Permits

To obtain a building permit, please contact Richard Glomski at 894-2530.

Burning Permits

To obtain a burning permit, please contact the Town Chairman or either Town Supervisor.

Dog License Information

All dogs over 5 months of age must have their Rabies vaccine and be licensed. Fees for unneutered males and females are \$10.00. Fees for neutered males and females are \$5.00. Send the license fee, Certificate of Rabies vaccination, and self-addressed stamped envelope to Laurel Vondrachek, 12912 Hwy 67, Kiel WI 53042.

Regular Monthly Board Meetings

Regular monthly board meetings are held the second Thursday of each month at 7:00 PM at Schleswig Town Hall. The Schleswig Town Hall is located at 21935 Rockville Road. All residents are welcome to attend.

For more information, visit www.townofschleswig.com

Town of Schleswig 2015 Annual Report

	2013	2014	2015
Equalized Value	225,799,600	224,648,700	222,448,100
Assessed Value	218,890,900	220,738,300	222,493,600

Capital Improvement Fund

	2013	2014	2015
Beginning Balance	211,742	144,976	153,482
Transfer from General Fund	25,000	20,000	25,000
Disbursements	89,420	16,223	48,000
Receipts	0	3,770	24,224
Interest	1,342	959	779
Year End Balance	144,976	153,482	155,485

Equipment Fund

	2013	2014	2015
Beginning Balance	15,780	34,772	53,192
Transfer from General Fund	27,000	25,000	25,000
Equipment Purchases	8,235	7,339	274
Equipment sales	0	450	0
Interest	227	309	320
Year End Balance	34,772	53,192	78,238

W-2 Wages Paid

	2013	2014	2015
Dennis Salzman	4,860	4,550	2,702
Richard Glomski	5,010	4,220	5,020
Joe Meyer	4,400	4,355	4,850
Jonathan Neils	0	0	1,710
Kristy Koenig	10,595	11,702	11,096
Laurel Vondrachek	7,070	7,360	7,232
Richard Shannon	3,345	3,835	2,960

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Taxes				
General property taxes	331,280	333,460	336,968	336,968
Mobile Home Fees	3,309	3,532	3,016	2,500
Special Charges	1,189	1,689	7,715	-
Intergovernmental Revenues				
State Shared Taxes	28,654	28,651	28,648	28,639
Fire Insurance Tax	6,907	8,230	7,638	7,000
State Exempt Computer Aid	62	42	107	-
Highway Aid	119,018	119,018	123,796	123,796
State Recycling Grant	4,629	4,627	4,630	4,600
In Lieu Tax, Conservation Land	173	173	173	175
Forest Crop Land	379	950	2,226	1,000
Bridge Aids-County	-	-	3,900	4,530
Licenses & Permits				
Business & Occupational Licenses	2,350	2,620	1,980	2,000
Dog License	2,348	5,291	4,628	4,000
Building Permits	10,285	6,547	5,365	6,000
Public Charges for Services				
General Governmental Fees	560	468	770	500
Landfill Charges	20,615	17,695	18,428	18,000
Sale of Highway Equipment	7,246	450	150	-
Highway Maintenance	-	-	-	-
Miscellaneous Income				
Patronage Dividends	-	32	53	-
Interest	3,032	2,782	2,622	2,500
Rent	735	1,015	1,100	700
Fines	1,528	576	437	300
Use Value Penalty	-	1,449	852	-
			206	
Total Revenue:	544,299	539,297	555,408	543,208

Expenditures

	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Town Board Wages	13,945	14,608	15,337	15,000
Town Board Other	8,148	8,083	7,335	8,000
Clerk	10,556	11,702	11,913	11,000
Clerk Other	3,638	2,860	1,955	3,500
Treasurer Wages	6,995	7,370	7,921	7,000
Treasurer Other	3,281	2,658	2,807	2,500
Election Wages	1,497	2,220	691	2,000
Election Other	6,782	1,535	798	500
Building Inspector	8,099	5,192	3,438	5,000
Assessor	12,801	12,308	12,845	13,500
Legal	9,470	2,129	3,785	5,000
Accounting	2,440	3,318	2,653	3,200
Highway				
Bridge Repair	-	7,323	4,988	1,000
Road Signs and Markings	9,044	10,763	7,921	7,000
Maintenance & Construction	251,810	187,945	251,985	201,708
Snow & Ice Control	11,619	18,108	16,198	17,000
Machinery Repair & maintenance	20,112	3,733	8,719	5,000
Fuel, Oil & Grease	21,601	14,979	8,198	15,000
Shop & Equipment	1,696	1,202	1,357	1,000

Expenditures - continued

	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Wages				
Maintenance	25,611	26,278	27,412	23,000
Snow & Ice Control	14,818	9,554	5,149	12,000
Machinery Repair & Maintenance	8,995	15,396	19,788	10,000
Landfill				
Wages	35	765	94	800
Other	28,528	33,972	31,189	25,000
Recycling				
Wages	6,449	6,651	8,759	7,500
Other	1,381	874	1,341	1,000
Municipal Buildings				
Utilities	5,261	7,203	4,888	7,000
Other	1,377	1,025	3,144	1,000
Fire Protection/Ambulance/EMS				
City of Kiel	21,938	23,223	23,966	26,000
Fuel, Maintenance & Dues	6,931	9,335	9,674	9,200
Ambulance & EMS	6,386	6,429	6,429	6,500
Other payments				
Dog licenses	-	2,543	2,530	3,000
Constable/Municipal Court	5,813	6,374	4,604	6,600
Planning & Development	527	1,404	501	1,200
Dam Maintenance	13,590	9,000	9,000	9,000
Property & Liability Insurance	17,471	15,532	15,857	20,000
Equipment Outlay	15,480	7,339	-	-
Payroll Expenses	-	-	0	500
Total Expenditures Before Transfers	500,933	545,169	545,169	493,208
Transfer to Capital Improvement Fund	25,000	20,000	25,000	25,000
Transfer to Equipment Fund	27,000	25,450	25,000	25,000
Total Expenditures	552,933	590,619	595,169	543,208

Balance Sheet - Year End December 31, 2015

<u>Assets</u>	<u>2015</u>	<u>2014</u>
Cash - operating	5,125	(5,554)
Cash - tax accounts	1,771,969	1,624,521
Cash - mobile home account	4,197	4,707
Cash - capital improvements	155,485	153,482
Cash - equipment	78,238	53,192
Advance - Millhome Dam Lake District	2,107	16,239
Total Assets	2,017,121	1,846,587
 <u>Liabilities & Fund Balance</u>		
Accounts payable	25,893	20,497
Advance tax collections	1,764,042	1,609,142
	1,789,935	1,629,639
Fund Balance	227,186	216,948
Total Liabilities & Fund Balance	2,017,121	1,846,587

Schleswig Recycling Center

Located at 16326 Little Elkhart Lake Road,
with the entrance just south of Highway 57.

Hours: Saturday 9 a.m. to 4 p.m.
(If a legal holiday, center will be open on the preceding Friday.)

Supplementary Summer Hours:

Center will be open Wednesday afternoons 1:00 to 4:00 p.m.
Beginning the first Wednesday in June through the last Wednesday in September

Individuals will purchase from the town at the recycling center:

30-gallon size plastic bags, 5 to a pack @ \$1.00
each for a total of
\$5 per pack

Bags are yellow plastic with the township name
imprinted on them. All non-recyclables must be
put into these bags and the bags deposited into
the compactor at the center and these materials
will be land filled. No other bags will be
accepted.

Other items accepted into the compactor are the
following with the respective fees:

- Small chairs - \$3 to \$5
- Large recliners - \$8
Cut in half will not be accepted
- Sofa Sleepers - \$10
Spring unit removed
- Television – \$20
- Television (newer plasma, LCD or
LED) –\$10
- Computer Monitor – \$20

Small amounts of demolition rubble will be
accepted.

Ashes not in purchased yellow bags will not be
accepted. Individuals causing a fire by placing
hot ashes into compactor will be charged a
minimum of \$500 for damages.

The following items will be accepted at the
center for recycling and composting:

1. Yard waste, grass clippings, garden
greens, brush under 3".
2. Magazines, newsprint, office paper
(bundled and tied).
3. Aluminum containers.

4. Waste oil.
5. Mixed glass containers (NO window
glass), plastic, and tin.
6. Foam polystyrene packing (At the
present time put into the bags for land
filling).
7. All large metal items may be placed into
the large metal dumpster.
8. Tires will be accepted for an extra
charge based on size.

No large metal drums with something in them.

The following items are banned from landfills and will not be accepted at the recycling center:

1. Lead acid batteries (Trade in where the
new batteries are purchased or dispose
of at your local salvage yard).
2. Refrigerators, dehumidifiers, air
conditioners, freezers, LP tanks
(Dispose of at your local salvage yard).

In the future when the recycling laws change,
this information may change to comply.

Failure to comply with the regulations now in
force or to comply with the Center Supervisor
will definitely result in the loss of dumping
privileges.

First violation is a written notice. Second
violation in a calendar year results in a \$100.00
fine. Third violation Third violation in a calendar
year results in a \$300.00 fine.

Only with your cooperation can this recycling
system work and work for the betterment of our
society.

Fire Fighting Equipment Owned by Town of Schleswig

2000 IHC 3,500 gal tanker
1993 Pierce fire truck with 1,250 gpm pump
1986 IHC 2,000 gal tanker
3 Radios, 4 Scott air packs, 6 extra air bottles

Road Equipment Owned by Town of Schleswig

2012 IHC Model 7400 truck, 6 yard dump body, 11 ft reversible plow, side wing, sander, 2 way radio, 14,841 miles and 1064 hrs @ 12/31/15

2004 Chevrolet 1/2 ton pickup, 2 way radio, 79,644 miles @ 12/31/15

2002 Freightliner FL80 truck, 6 yard dump body, 11 ft reversible plow, side wing, sander, 2 way radio, 99,224 and 8,038 hrs @ 12/31/15

2000 John Deere 6110 tractor, loader, 8 ft flail mower, 6 ft rotary mower, 6 ft broom, 8 ft rear blade, post hole digger, backhoe, snow blower, 2 way radio 5,404 hrs at 12/31/15

1999 IHC Model 2554 truck, 6 yard dump body, 11 ft reversible plow, side wing, sander, 2 way radio, 74,139 miles and 4,501 hrs @ 12/31/15

1991 Caterpillar 140G grader, V plow, side wing, 2 way radio, 1,482 hrs at 12/31/15 (not actual hrs)

1982 Oshkosh P-2330 truck, 14 ft one way plow, V plow, side wing, 2 way radio, 23,586 miles and 1,010 hrs @ 12/31/15 (not actual hrs)

Miscellaneous Equipment Owned by Town of Schleswig

1989 225 amp Lincoln welder/generator
100 gal FMC weed sprayer
Truck mounted conveyor belt
Dixon zero turn mower, 480 hrs @ 12/31/15
Miscellaneous shop equipment

Financial Statement Sanitary District No.1 Cedar Lake

January 1, 2015 to December 31, 2015

Balance on Hand, First National Bank, Kiel 1-1-15		
Checking Account	\$	978.96
Savings Account	\$	63,027.66
TOTAL	\$	64,006.62
RECEIPTS		
2014 Tax Levy	\$	10,200.00
Interest on Savings	\$	310.34
TOTAL	\$	10,510.34
TOTAL RECEIPTS PLUS BALANCE ON HAND		\$ 74,516.96
DISBURSEMENTS		
Muskral Control	\$	116.00
Insurance	\$	1,182.13
Electricity	\$	2,754.93
Meetings, Mileage, and Legal Notices	\$	845.00
Water Quality	\$	100.00
Administrative, Information, Mailings, Mileage. Notices	\$	1,333.23
Cutter Labor	\$	3,961.00
Weed Removal Labor	\$	869.50
Harvester, Conveyor, and Truck Repair	\$	2,409.63
MISC: DNR Water Use Fee, Weed Treatment, Landing Drainage Construction	\$	2,584.71
TOTAL DISBURSEMENTS	\$	16,156.13
Excess Receipts plus Balance on Hand over Disbursements		\$ 58,360.83
Balance on Hand, First National Bank, Kiel, 12-31-15		
Checking Account	\$	1,022.83
Savings Account	\$	57,338.00
Total Balance on Hand	\$	58,360.83

STATEMENT OF INDEBTEDNESS - No outstanding Debts

<u>Earmarks-Allocations 1/1/2015</u>		
Pump Earmark	\$	17,000
Conservation Earmark	\$	3,000
Legal Earmark	\$	2,000
Truck Earmark	\$	7,500
General Contingency Earmark	\$	28,860
Total Earmarks	\$	58,360

Millhome Dam Lake District Income Statement 2015

Savings Account -- 1/1/2015	\$400.57	
Deposits		16,500.00
Interest Earned 2014		5.73
Transfer to Checking		-16,000.00
Total Savings Account 12/31/15	\$906.30	
Checking Account Balance 1/1/2015	\$721.64	
Deposit:		
Donations		7,000.00
Fund Raising		122.26
Income		19,025.00
Loan/ Transfer from Savings		291,000.00
Withdrawals:		
We Energy		-193.1
Construction Cost		-217,111.10
Delta Publication		-83.49
Postage		-56.25
Checking Acct Balance 12/31/2015	\$100,424.96	



Town of Schleswig Sanitary District #2- Wilke Lake
Financial Statement
January 1, 2015 to December 31, 2015

ASSETS

Current Assets	
Checking/Savings	
Checking	2,761.24
Savings	110.62
Total Checking/Savings	\$2,871.86

INCOME

Savings Interest	55.08
Tax Levy	16,450.00
Total Accounts Receivable	\$16,505.08

EXPENSES

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget
Board Per Diem	900	750	900	900	900
Electric Bill	150	165.07	150	309.09	250
Equipment Fuel	1,500.00	1,982.55	900	395.92	1,000.00
Equipment Maintenance	1,000.00	3,317.62	1,000.00	78.69	1,000.00
Equipment Rent	-	-	100	-	200
Insurance	1,000.00	1,246.92	1,200.00	1,216.06	1300
Land Rent	700	700	700	851.2	700
Loan/Replacement	4,200.00	2,504.09	3,400.00	-	5,700.00
Maintenance Fee	-	-	-	100	200
Misc.	-	-	-	-	-
Office Supplies	200	507.44	100	142.44	100
Professional Service	2,500.00	2,577.95	4,000.00	6,438.93	1,600.00
Taxes-State/Federal	200	460.12	-	-	-
Weed Cutting	3,300.00	3,360.00	4,000.00	2497	3,500.00
Total Expense	\$15,950.00	\$17,571.76	\$16,450.00	\$12,979.33	\$16,450.00

**ROCKVILLE MILLPOND MANAGEMENT DISTRICT
INCOME STATEMENT 2015**

AS OF DECEMBER 31,2015:

ASSETS:

SAVINGS ACCOUNT	12/31/2014	10,067.60
INTEREST EARNED 2015		5.02
TOTAL SAVINGS ACCOUNT	12/31/2015	\$ 10,072.62

CHECKING ACCOUNT – 12-31-14		\$6,337.44
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DISTRICT TAX DEPOSITS:

SCHLESWIG 1/15		320.74
SCHLESWIG 4/1		269.54
MANITOWOC COUNTY 8/26		457.05

STATE WI (COMPUTER AIDE) 8/20		74.00
CITY OF KIEL 4/1		797.83

	TOTAL DEPOSITS:	\$ 1,829.16
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WITHDRAWALS:

DAM MAINTENANCE		800.00
YEARLY SECRETARIAL FEE		100.00
MEETING ADS FOR YEAR		155.07
DONATION MILLHOME DAM		500.00

	TOTAL EXPENSES:	\$ 1,255.07
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TOTAL CHECKING ACCOUNT:	12/31/2015	\$6,911.53
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TOTAL ASSETS:	12/31/2015	\$16,984.15
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LIABILITIES: NONE AT THIS TIME